



Crossroads Medieval Co-operative Limited ***Site Hire Details***

ABN 71 099 126 961

Registered Office: 5 Linden Close, Murrumbateman, NSW 2582

PO Box 505, Yass NSW2582

www.crossroads.org.au

General Information

The Crossroads Site covers 178 ha and is suitable for small or large outdoor events in a rural setting.

The property includes is a cleafaxed valley with a large flat area, bounded by a creek, suitable for very large marquees or sporting activities. Campsite areas on adjacent flats and hill surround the valley, with room for over 1,000 people. A broad stairway provides access from the valley floor to the Village Green area, where the Guild Hall is currently under construction. The back valleys are also cleared and are surrounded by heavily wooded hills, adjoining the nature reserve. These areas are suitable for bushwalking, orienteering and similar activities. There is a large deep lake available for swimming, and several smaller dams around the property.

As there are several different areas within this large property, the site is hired on a non-exclusive basis, unless otherwise negotiated.

Before your Event

The organiser should create their own Risk Management Plan (some suggestions are supplied with the General Information / Hire booking Form).

On Arrival

At the start of the camp the organiser/leader should report to the resident Site Warden who will give helpful advice on the facilities, current fire conditions, etc. Instructions will be given on the use of the firewood, water taps, showers, etc.

During your Event

- If any problems arise, contact the Site Warden: Craig Warne on 0401 971 610
- The address in case of emergencies is:
Crossroads Medieval Village Cooperative
Sheldricks Lane, (off the Hume Highway, near Yass Valley Way)

Included in Hire Fees

- Water, firewood

Available by Prior Arrangement

- Hot showers
- Toilets (blocks or portaloos)
- Tents, marquees
- Crockery, cutlery.

At the end of your Event

- The organiser/leader shall report to the Site Warden, hand in camp forms and return keys.
- A cleaning inspection will follow.

Local Information

Transport

- Coach (Greyhound, McCaffertys, Murrays) to Yass, then taxi (02) 6226 3111
- Train (Sydney-Melbourne line) to Yass Junction, then taxi
- Fly to Canberra, taxi to Jolimont Centre in Canberra City, transponder to Yass (\$10), taxi to site.

Petrol

- Several petrol stations open regular hours
- 24 hour service station on the Melbourne side of Yass

Cash Machines

- Commonwealth - main street and at the Highway Service Centre (far side of town).
- Generic - Franklins supermarket and the Shell service station.
- Yass has Commonwealth, Westpac and National banks.

Supermarkets

- Woolworths supermarket on the right as you drive into Yass.
- Franklins supermarket at the far end of Yass, adjacent to a Mitre 10 and a discount shop.
- There are several convenience stores in Yass, including service stations.

Shopping

Yass has many useful shops including:

- The Sheep's Back – wide range of wool and sheepskin products, on the left in the main street.
- Yass Craft Co-operative – on the left, down towards the bridge
- B&G Plumbing and Camping Gear store, on right, down towards the bridge
- Bindon Shoe Repairer, makes medieval shoes to order, on right as you enter town.
- Charcoal Chicken – best takeaway in Yass, including pizzas and souvlakis.

Yass District Hospital

Meehan St, Yass. 15 minutes drive into Yass, turn left at the lights in the middle of town.

Local hospital with basic emergency services; nurses rostered on and a doctor on call.

(02) 6226 1333

Calvary Hospital, Canberra

Corner of Belconnen Way & Haydon Drive, Bruce, ACT . 40 minutes drive.

Full hospital with operating rooms etc. (02) 6201 6111.

Atherfield Medical Centre

Lead Street, Yass (behind Australian Hotel)

Large general practice surgery. (02) 6226 1888.

Yass Soul Pattinson Chemist

104 Comur St, Yass. (02) 6226 1003.

Doyle's AMCAL Pharmacy

112 Comur St, Yass. (02) 6226 1264.

Poisons Information 13 11 26

Emergency Ambulance, Fire, Rescue, Police 000

Other enquiries

Yass Tourist Information Centre (02) 6226 2557.

Hire Fees

Fees as at January 2003. All fees include GST.

General Site Hire (non-exclusive)

Day use only - up to 25 people	\$50
Day use only – up to 50 people	\$100
Day use only - over 50 people	\$3 per person
Overnight camping - up to 100 people (yrs)	\$5 per person (\$3 for 5-15 yrs)
Overnight camping – over 100 people	\$3 per person over 100 limit
Weekend camps (Friday 5.00pm to Sunday 5.00pm)	\$10 per person
Minimum fee for exclusive use	\$250
Minimum Deposit for overnight use	\$100
Hire Bond (payable in advance, returned after inspection)	Advised on booking

Guild Hall \$(not currently available)

Services

Toilets \$80 per unit per week*	
Hot showers	\$2 per person (minim \$50)
**	
Rubbish removal – you pre-sort into bins	\$1 per person (minim \$30)
**	
Rubbish removal – not pre-sorted	\$2 per person (minim \$50)
Cleaning fee (if required)	\$30 per hour
Catering	\$POA

* No day rate available. One unit will handle 100 people for a day event, or 50 for 24 hours.

You are free to arrange your own facilities if you prefer.

** Maximum 100 people. POA for larger numbers.

Notes

1. Above charges include GST
2. No charge for children under five years of age
3. Additional fees will be charged for the following if required, out of the hire bond
 - Cleaning fee for removal of rubbish from the site
 - Firewood fee for excessive use of wood
 - Repairs for any damage sustained to the site

Bookings

Crossroads Medieval Village Cooperative Ltd

Post to PO Box 505, Yass NSW 2582

Email Crossflory@yahoo.com.au

Request for Quote / Application for Hire of Site

ABN 71 099 126 961

Event Details	
Name of Group/Organisation	
Day and time of Arrival	Day and time of Departure
Name of Event	
Describe purpose/activities	
Do you carry your own insurance?	

Contacts		
Primary Contact Name		
Address		
Phone	Mobile	Fax
Email		
Backup Contact Name		
Address		
Phone	Mobile	Fax
Email		

Expected Numbers			
Day visitors	Adults	Children	Total
Overnight	Adults	Children	Total
Any special needs?			

Facilities Required (Please tick - refer to Conditions of Hire on following pages)			
<input type="checkbox"/>	Large valley	<input type="checkbox"/>	Showers
<input type="checkbox"/>	Camping areas	<input type="checkbox"/>	Toilets
<input type="checkbox"/>	Forest areas	<input type="checkbox"/>	Large fire-pits (all fires subject to weather)
<input type="checkbox"/>	Guildhall	<input type="checkbox"/>	Small cooking fires
Rubbish: You remove You sort/Crossroads removes Crossroads sorts and removes			
Catering/other (describe)			

Quote only

Attach the completed form to an email and send to crossflory@yahoo.com.au

Final Booking

Complete the section below and Mail this form to: Crossroads, PO Box 505, Yass NSW2582

I have read the "Conditions of Use" and the "Risk Management Plan".

Signature _____ Date: _____

Cheque for Deposit enclosed \$ _____ (Cheques payable to Crossroads Medieval Village Coop)

Acknowledgement (Office Use Only)

Your Booking of Crossroads Medieval Village Co-op for dates _____ to _____ is confirmed.

Receipt number _____ for \$ _____ is enclosed.

Signed: _____ Date _____

General Conditions of Hire

The Crossroads Medieval Co-operative Ltd (Crossroads), which manages the property, reserves the right to decline any application.

Bookings will only be confirmed on the payment of a deposit. The deposit is non-refundable, but may be transferred to an alternate date.

Crossroads has the right to cancel a booking and refund the deposit should any circumstances arise in which they judge it would be unsafe for any group to occupy the site.

In the interests of maintaining Crossroads' good name in the district, hiring groups are required to have an appropriate standard of behaviour in any activity which may impinge on the rights of neighbours.

All people on the site are required to abide by any instructions given by the Crossroads Site Warden. This includes requests to provide access to tradespeople to carry out necessary maintenance.

It is a requirement that the departing group clean the site, including grounds and buildings, to the satisfaction of the camp management at the end of their hire. If the cleaning is not adequate, cleaning costs incurred will be charged to the hirer.

The costs of repairs due to wilful damage, broken window, defacing of walls etc, that are attributable to the occupying group, will be charged to the hirer.

Crossroads takes all reasonable care to maintain the property and equipment in a safe condition. Any potential hazards are to be reported to the Site Warden immediately.

All groups using the site shall develop their own unique plan for the management of risk to their members while on the property. Attention is drawn to the Risk Management Suggestions formulated by Crossroads.

Any injuries or sickness incurring on the site that requires off-site treatment (other than precautionary doctors visits) must be reported in writing to Crossroads as soon as possible after the event. This ensures that we are alerted to any problematic aspects of the site, location or other circumstance.

Roads

- Please keep to the marked roads. Do not drive on long grass, especially in fire season.
- All roads have a 10km speed limit.
- Do not remove white edge rocks or stakes for any other purpose.

Parking

- In fire season, cars should be parked clear of long grass.
- Bulk parking is also available along Sheldricks Lane – cars should be parked at right angles, back to kerb to facilitate evacuation in case of bushfire.

Gates

- Please close the gates to ensure security. Crossroads may be agisting stock on the property.

Fires

- In fire season, fires may only be lit with prior written approval from the Site Warden, which will specify which of the permanent fireplaces may be used and under what conditions
- The site has three large permanent firepits, which you may use. You can also make additional temporary pits, but do not use the road marking rocks.
- All fires must have a fire extinguisher, bucket of water and/or dirt on hand to quench fires after use.
- Some firewood is supplied for use. Firewood can be gathered from the forest area and from under stands of trees. Please only take fallen deadwood and look out for small animals and insects.
- Please do not burn tins, plastic, bones etc and make sure any rubbish is removed from the fire pits before you leave.

Smoking

- Smoking is not permitted in any of the buildings.
- Cigarette butts are a health hazard for stock and wildlife and all butts must be disposed of as garbage. A cleaning fee applies to butts found on the ground.

Water

- Water is supplied in the tanks around the site, with pressure taps in the various campsites.
- Drinking water must be bought and trucked in, so please don't waste it!
- Ensure all taps are turned off securely after use.

Toilets

- The property is in a water catchment area, so chemical toilets **MUST NOT** be emptied on site.
- Toilets can be hired from local suppliers. We can arrange this for you if required.

Showers

- Basic showers are available if required, connected to a heating system.
- All water must be bought and trucked in, so please conserve water.

Garbage

- All garbage must be removed from the site when you leave. A cleaning fee will be charged to remove any rubbish left on site.
- Alternately, garbage should be separated into compostables (including paper), glass and rubbish, in the marked bins. A scale of fees applies for rubbish removal.

Campgrounds

- Please camp in the levelled camping areas.
- If you need to dig trenches around your tent in extremely wet weather, all sods/soil must be replaced.

Buildings

- Smoking is not permitted within the buildings.
- Please report any damaged buildings to the Site Warden.

Fences

- Please do not remove or damage fences, even if they look in disrepair.
- Please report any damaged fences to the Site Warden.

Ponds and Dams

- The ponds and dams are of variable depth and may contain leeches and other wildlife.
- Feel free to swim in them - children must be under strict adult supervision.

Animals

- There is a general prohibition on keeping animals. Crossroads may issue a permit to for animals subject to strict adherence to some very specific written conditions.

Wildlife

- There are many native birds and animals living on the property, including wallabies, echidnas, snakes, eagles, as well as rabbits and the occasional sheep. Hunting native animals is not allowed on the property.

Plants

- The property has some rare and interesting native plants, including sundews, tree ferns and grasstrees. Please leave these alone.

Risk Management

- Campers and their visitors must understand and comply with their group's Risk Management Plan

Risk Management Suggestions

Fire Risk

- NO SMOKING in any buildings. Use appropriate means of extinguishing cigarettes outside.
- Fire restrictions are governed by the NSW Rural Fire Service.

Fort Building

- Children to be supervised at all times
- Suitable footwear/clothing to be worn at all times

Swimming Lake

- Adult supervision at all times (1:6 ratio)
- Supervisors to remain vigilant from both sides of waters edge
- Ensure area is clear before jumping into water
- No fires
- Respect the environment – do not litter
- No animals in water or surrounding areas

Orienteering

- Safety clothing / footwear to be worn
- First Aid kit to be taken
- Be aware of other users in the area
- Minimum of two experienced adults with group. One adult at front and one adult at rear.

Vehicles

- Motorised vehicles to adhere to speed limits within camp (10 km/h)
- Vehicles to be driven on designated roads within the camp
- Safe operating practises (e.g. All passengers to be seated)

Hunting/Archery

- Be aware of other users in the area
- Outriders must ensure all people stay clear of firing lines.

Wildlife

- Footwear to be worn at all times
- Snakes should be avoided and their location reported to the camp leader

THE ABOVE NOTES ARE ADVISORY, IT IS RECOMMENDED THAT GROUPS FORMULATE THEIR OWN RISK MANAGEMENT PLAN, AFTER INSPECTING THE PROPERTY, PRIOR TO THE COMMENCEMENT OF CAMP